



Accrediting Commission of Career Schools and Colleges

2101 Wilson Boulevard, Suite 302
Arlington, Virginia 22201
703.247.4212
703.247.4533 fax
www.accsc.org

December 16, 2016

ELECTRONIC DELIVERY & FEDERAL EXPRESS



Loyd C. Jones
Owner/President
Jones Hair Design College
305 Highway 16 West
Carthage, Mississippi 39051

**Schools M054614 / B070570
Withdrawal of Accreditation**

Dear Mr. Jones:

On November 29, 2016, the Accrediting Commission of Career Schools and Colleges (“ACCSC” or “the Commission”) issued a letter to Jones Hair Design College located in Carthage, Mississippi withdrawing the school’s accreditation and informing the school of its right to appeal that decision. As of the date of this letter, the school has not filed the Letter of Intent to Appeal a Commission Decision as provided in the November 29, 2016 letter from ACCSC. Accordingly, the Commission’s decision to withdraw the accreditation of Jones Hair Design College and remove the school from ACCSC’s list of accredited schools is final effective December 9, 2016¹ (*Section VII (B)(3), Rules of Process and Procedure, Standards of Accreditation*).

Jones Hair Design College must immediately inform all students enrolled in the school and those seeking admission that accreditation by ACCSC has been withdrawn and delete all references to and claims of ACCSC accreditation from catalogs, advertising, and promotional materials immediately and in no event later than January 9, 2016, 30 days after the withdrawal of accreditation decision became final (*Section VII (P)(4)(a-b), Rules of Process and Procedure, Standards of Accreditation*).

Pursuant to *Section VII (P)(5), Rules of Process and Procedure, Standards of Accreditation*, Jones Hair Design College may reapply for accreditation after a period of nine (9) months and thus may only submit an Application for Initial Accreditation after September 9, 2017². The school will be required to adhere to all applicable application processes set forth in the Commission’s *Rules of Process and Procedure*.

For further information or assistance regarding this matter, please contact me directly at 703.247.4520 or mccomis@accsc.org.

Sincerely,

Michale S. McComis, Ed.D.
Executive Director

c: Kim Verneuille

Mississippi Commission on Proprietary Schools and College Registration

Chris Miller

U.S. Department of Education – Atlanta SPT

¹ In accordance with *Section VIII (B)(3), Substantive Standards, Standards of Accreditation*, the Commission’s action to withdraw Jones Hair Design College’s accreditation also withdraws the accreditation of the school’s branch campus location – Jones Hair Design College (School #B070570) located in Senatobia, Mississippi.

² If the school is ever to re-apply with ACCSC, all outstanding balances will also need to be paid prior to the acceptance of the school’s application.



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November 29, 2016

ELECTRONIC DELIVERY & FEDERAL EXPRESS

Loyd C. Jones
Owner/President
Jones Hair Design College
305 Highway 16 West
Carthage, Mississippi 39051

School #M054614
Revocation of Accreditation

Dear Mr. Jones:

At the November 2016 meeting, the Accrediting Commission of Career Schools and Colleges (“ACCSC” or “the Commission”) voted to revoke the accreditation of Jones Hair Design College (“JHDC”) located in Carthage, Mississippi and to remove the school from the list of ACCSC accredited institutions (*Section VII (P)(1), Rules of Process and Procedure, Standards of Accreditation*). The Commission took this action because the school failed to submit the following:

- A response to the Commission’s letter dated June 8, 2016, continuing the System-Wide Financial Reporting order, due July 11, 2016;
- A response to the August 30, 2016 Probation Order issued to the school by the Commission due September 30, 2016;¹
- A response to the October 6, 2016 Late Response Notice/Fee Letter for Probation Order Response due October 13, 2016;²
- The 2016 Annual Report response due on October 7, 2016;
- The \$750 Delinquent Annual Report Fee;
- The \$1000 Probation Processing Fee;
- The \$350 Extension Request Fee;
- \$1,500 in multiple late fees; and
- Sustaining Fees for the 2016 fiscal year due July 30, 2016.

The history of the Commission’s actions in this matter and the detailed reasons for the Commission’s decision to revoke the accreditation of JHDC’s accreditation are set forth below.

History of Commission Review

May 2016

At the May 2016 Commission Meeting, the Commission considered the continued System-Wide Financial Reporting status and the Application for Renewal of Accreditation submitted by JHDC and voted to defer action on the application to allow JHDC additional time to demonstrate compliance with accrediting standards and to continue the school on System-Wide Financial Reporting. The Commission found that the school’s response to the TSR raised questions about the effectiveness of the school’s efforts in the following areas:

¹ FedEx Delivery Confirmation signed by S. Carter on September 6, 2016

² FedEx Delivery Confirmation signed by L. Jones on October 7, 2016

- Sufficient financial structure for proper operation of the school and to fulfill obligations to students;
- The school's ability to fulfill requirements for renewal of accreditation, as the school did not engage in the required independent third-party verification of employment records ;
- Successful student achievement reflected in acceptable rates of student graduation and graduate employment;
- Verifiable records of initial employment that support the data reported to ACCSC;
- Effective attendance and satisfactory academic progress policies;
- Accurate disclosure of graduation and employment rates to the public; and
- Appropriate credential titling.

August 2016

At the August 2016 Commission Meeting, the Commission considered JHDC's lack of responses to the June 8, 2016 continued System-Wide Financial Reporting letter and June 9, 2016 Deferral letter which were both due on July 11, 2016. On July 14, 2016 ACCSC issued a letter reminding JHDC of the delinquent responses and indicating that a \$750 late fee had been assessed. On July 26, 2016, in response to ACCSC's late fee letter, JHDC sent ACCSC an e-mail, stating:

I am informing ACCSC about the current status of JHDC. JHDC have [sic] been working as much as we can to complete these report [sic] and hope the letter that was sent to the Dept. of Education help [sic] shed some light on our situation. We are in receipt of the email and are working hard to resolve all issues. Please give me a call if you have any questions. JHDC is requesting for more time to complete the report. Jones Hair Design is seeking help from Dept of Education [sic] and any information from ACCSC can help as well.

Attached to the email response was a copy of a letter dated June 9, 2016 from Owner/President Loyd C. Jones to the U.S. Department of Education ("the Department"). In this letter JHDC stated the following:

As of July 1, 2015 Mr. Loyd C. Jones is the Owner of infinity[sic] Career College³. In the process of getting the Name[sic] changed to JHDC, getting new bank accounts, and the Letter of Credit, this is when the trouble started. Mr. Loyd Jones and Mr. Ricky.[sic] Jones had been in negotiation for a while now about the change of the name, bank account and the letter of credit.

As of March 2016, the students went on spring break and at this time Mr. Ricky Jones locked the Senatobia Campus doors. Mr. Ricky Jones stated that Mr. Loyd Jones has not paid rent on the building for January, February, and March, and the balance is \$10,000. Michelle Hunter-Rhodes advised Mr. Loyd Jones and stated he did not have \$10,000 to give Mr. Ricky Jones. At this point no funds are being process[sic] due to the new bank account being established and Mr. Loyd Jones wanted to know how much money was coming in and what bills are being paid. Mr. Ricky Jones made a book and some of the pages were missing to reflex[sic] this information but the book came up missing or misplaced. Mr. Ricky Jones stated he will not keep getting this

³ The Commission acknowledged this transaction on July 1, 2015 and found that it represented a transfer of ownership interest within an immediate family and was thus excluded from the Commission's change of ownership review and approval process as described in Section IV (E)(2)(f)(ii), Rules of Process and Procedure, Standards of Accreditation.

information together for Mr. Loyd Jones. Mr. Loyd Jones stated that it is not fair for JHDC to pay the whole \$3500 a month when Mr. Ricky Jones has a Tax Office and Funeral Home in the same building.

Ricky Jones stated that if Mr. Loyd Jones does not complete the following, he will closed[sic] the school.

1. He wants the name to stay- Infinity Career College.
2. He wants 51% of the school to be transferred to his daughter name[sic] (JHDC do not want to disclose her name, but Mr. Ricky Jones stated her name.) Ricky Jones stated the reason for this,[sic] is he did not want Mr. Loyd Jones to turn the money off any more.
3. He wants the bank account returned back to the previous bank which is M&F Bank.
4. He stated that the annual financial audit report is due on June 30, 2016 and it has to be completed through him and if 1-3 is not met then the report will not be completed.
5. He will not give JHDC access to the Senatobia Student File Folders, the Fame (Federal Student Aid) Software, or the Genesis Software (student attendance, sap reports ect[sic]), nor book keeping records. All these items are needed to complete the audit and other reports that are due to ACCSC. Mr. Ricky Jones has taken these computers from the building and out of possession of all employees.

Mr. Loyd Jones has tried to negotiate with Mr. Ricky Jones but Mr. Loyd Jones can not[sic] comply with all of Mr. Ricky Jones demands.

As of July 2015, Mr. Ricky Jones always has had access to all the bank record, financial records, tax records, and book keeping. Mr. Loyd Jones only had what Mr. Ricky Jones give[sic] him in form of book.[sic] Mr. Loyd Jones is in the dark about financial report, bank records, tax records, and book keeping. Mr. Loyd Jones does not have access to this information and Mr. Ricky Jones is denying him access to his information.

As of April 2016, Ricky Jones allowed the students at the Senatobia Campus to return to school. As for JHDC, we still do not have access to the building. The students are under the supervision of Ricky and Sharon Jones. They are back on their day to day operation. They have theory class and practice floor. Students are completing the program and sign up for state board exam. JHDC has not taken any new enrollment until we can come to a solution.

Several attempts have been made to resolve the issues but no progress has been made.

The Commission reviewed the above response and noted that JHDC did not provide a response to any of the areas of concern identified in either the deferral or system-wide financial reporting letters and the correspondence raised additional areas of concern in the areas of management and the continuous operation of the branch campus. Due to the lack of substantive responses and new concerns raised, the Commission voted to place the school and its branch campus on **Probation** to be reviewed at the November 2016 Commission Meeting.

November 2016 Commission Meeting and Action

The Commission considered JHDC's failure to respond to all the aforementioned items as required in accordance with Section I (E)(1), Section I (E)(2)(c), and Section I (H)(4), Rules of Process and

Procedure, Standards of Accreditation, after having been afforded ample notice and opportunity to respond. Despite repeated attempts to contact the school, there was no response received by the Commission's offices for any of the outstanding Commission letters or fees. The Commission's deliberations and decisions are made on the basis of the written record; therefore, a school must supply the Commission with complete documentation of the school's compliance with all accrediting standards and requirements if the school is to maintain accreditation. In the failure to provide multiple required reports, JHDC has failed to meet the burden of providing necessary documentation to form the basis of a decision to maintain accreditation. Moreover, a school's eligibility for accreditation requires that a school fulfill all process and reporting requirements and pay all sustaining fees and processing fees (to include late fees) (*Section I (E)(2)(c&e) & Section I (H)(4), Rules of Process and Procedures, Standards of Accreditation*).

Therefore, the Commission found that the school failed to meet its burden to demonstrate continuous compliance with the *Standards of Accreditation (Preamble, Standards of Accreditation)* and has failed to meet the requirements for a school to maintain its eligibility for accreditation (*Section I (E)(2)(c&e) & Section I (H)(4), Rules of Process and Procedures, Standards of Accreditation*). Based on the foregoing, the Commission voted to withdraw JHDC's accreditation and to remove the school from the list of ACCSC accredited institutions.

BRANCH CAMPUS

In accordance with *Section VIII (B)(3), Substantive Standards, Standards of Accreditation*, the accredited status of a branch campus is dependent upon the continued accreditation of the main school. Therefore, the Commission's action to withdraw JHDC's accreditation also withdraws the accreditation of JDHC's branch campus location – Jones Hair Design College (School #B070570) located in Senatobia, Mississippi – and that school shall also be removed from the list of ACCSC accredited institutions.

NOTIFICATION

In accordance with *Section X, Rules of Process and Procedure, Standards of Accreditation*, a summary of the Revocation Order is made public and provided to the U.S. Department of Education, appropriate State agencies, and appropriate accrediting agencies.

TEACH-OUT PLAN

Pursuant to federal law, an accrediting agency recognized by the U.S. Department of Education must require a teach-out plan from an institution subject to an adverse accreditation decision to withdraw accreditation. Therefore, in accordance with *Section IV (F)(1)(c) Rules of Process and Procedure, Standards of Accreditation* the Commission requires that JHDC – both the main school (M054614 and the Senatobia, MS branch campus (B070570) – submit a completed ACCSC Institutional Teach-Out Plan Approval Form,⁴ to demonstrate how JHDC will ensure the opportunity for all students to complete their program of study. The school Teach-Out Plan should be submitted **on or before December 9, 2016.**

APPEAL AND REAPPLICATION PROCESS AND PROCEDURE

JHDC may opt to appeal the Commission's decision to revoke accreditation or to reapply for accreditation. Details regarding the reapplication and appeal procedures are outlined in the *ACCSC Rules of Process and Procedures, Standards of Accreditation*.

⁴ Available online at: <http://www.accsc.org/Content/FormsAndReports/FormsAndReports.asp>

- If JHDC elects to appeal this decision, the school must sign and return the enclosed Letter of Intent to Appeal a Commission Decision, along with the Appeal Expense Fee of \$6,000.00, **on or before December 9, 2016.**
- If JHDC elects to appeal this decision, the school's Application for Appeal of a Commission Decision and Grounds for Appeal must be submitted **on or before December 29, 2016.**
- If JHDC elects not to appeal this decision, the Commission's decision will become effective **December 9, 2016.** The school may submit comments **on or before December 29, 2016** in accordance with the enclosed Public Comment Disclosure Form. Comments submitted by the school will accompany any public disclosure of a final Commission action pursuant to *Section X (D)(4), Rules of Process and Procedure, Standards of Accreditation.*

Should you have any questions regarding the Commission's decision, please contact Erik Embrey at 703.247.4512 or eembrey@accsc.org.

Sincerely,



Michale S. McComis, Ed.D.
Executive Director

c: Shawanna Carter
Director

[Redacted]

Sharon Jones
Director
Senatobia Branch Campus (B070570)

[Redacted]

Kim Verneuille
Mississippi Commission on Proprietary Schools and College Registration

[Redacted]

Sondra Clark
Administrator
Mississippi State Board of Barber Examiners

[Redacted]

David Derrick
Executive Director
Mississippi Board of Cosmetology

[Redacted]

Encls: Letter of Intent to Appeal a Commission Decision
Standing Appeals Panel Members
Public Comment Disclosure Form



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LETTER OF INTENT TO APPEAL A COMMISSION DECISION

To Be Submitted No Later Than December 9, 2016

Michale S. McComis, Ed.D.
Executive Director
ACCSC
2101 Wilson Boulevard, Suite #302
Arlington, Virginia 22201

Dear Dr. McComis:

This letter serves to provide notice that Jones Hair Design College located in Carthage, Mississippi intends to appeal the recent decision of the Commission to revoke the school’s accreditation and remove the school from the list of ACCSC-accredited institutions. Attached is a check in the amount of \$6,000 as required by accreditation procedures. I understand that this fee is non-refundable.

I understand that the ACCSC Appeals Panel will meet to consider the appeal of the school and that I will receive final confirmation of the hearing at a later date. I have reviewed *Section VIII, Rules of Process and Procedure* of the *Standards of Accreditation* pertaining to appeals and noted that I am entitled to a transcript of the proceedings and to have representatives, including legal counsel, present with advance notification to ACCSC.

I understand that it is the right of a school to appeal an adverse action taken by the Commission on the grounds that the decision was arbitrary, capricious, or otherwise in disregard of the criteria or procedures of the Commission, or not supported by substantial evidence in the record on which the Commission took the action (*Section VIII (B), Rules of Process and Procedures, Standards of Accreditation*). I understand that because the appeal must be based on evidence in the record at the time that the Commission took the adverse action, no new evidence may be submitted during the appeal process, other than information related to the financial solvency and condition of the school.

I understand it is the right of a school intending to appeal a Commission decision to indicate whether there is good cause as to why any member of the Commission’s Standing Appeal Panel should not hear the appeal. I have reviewed the list of Standing Appeal Panel members and have included with this notice any objections to any member of the Standing Appeal Member with the reasons and cause why I believe a member should not hear the school’s appeal. I understand the absence of a submission with this notice indicates my approval to allow any member of the Standing Appeal Panel to sit for the school’s appeal.

I understand that the Application for Appeal of Commission Decision with the school’s Grounds for Appeal are due to ACCSC **on or before December 29, 2016** and I agree to submit that material on or before that date. I understand that failure to submit these required documents by the due date could prevent consideration of the school’s appeal.

Signature

Date

Name/Title



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ACCSC Standing Appeals Panel Members

Panel Member	Affiliation	Term Ending
Gary Baker	U.S. Department of Education (Retired) Springfield, Virginia <i>Public Member</i>	2019
Paul Bott, Ed.D.	Pacific College Costa Mesa, California <i>Public Member</i>	2020
Nancy Bradley	Daytona College Ormond Beach, Florida <i>School Member</i>	2020
Mary Cano	Western Technical College El Paso, Texas <i>School Member</i>	2018
Paul Fitzgerald	Erie Institute of Technology Erie, Pennsylvania <i>School Member</i>	2019
Lorne P. Gauthier	Northwest Technological Institute Southfield, Michigan <i>School Member</i>	2017
William James	U.S. Department of Education (Retired) Fairfax, Virginia <i>Public Member</i>	2019
Timothy McMahon	Triangle Tech Pittsburgh, Pennsylvania <i>School Member</i>	2020
Cedric D. Page, Ph.D.	University of New Mexico – Los Alamos Los Alamos, New Mexico <i>Public Member</i>	2019
Kathleen J. Steinberg	Midwest Technical Institute Lincoln, Illinois <i>School Member</i>	2018
Raymond Tuttle, Ph.D.	University of Mary Washington Fredericksburg, Virginia <i>Public Member</i>	2020



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PUBLIC COMMENT DISCLOSURE FORM

To Be Submitted No Later Than December 29, 2016

Michale S. McComis, Ed.D.
Executive Director
ACCSC
2101 Wilson Boulevard, Suite #302
Arlington, Virginia 22201

RE: Jones Hair Design College
305 Highway 16 West
Carthage, Mississippi 39051

Dear Dr. McComis:

I understand and agree that the Commission, pursuant to *Section X (C)(4)&(D)(4), Rules of Process and Procedure, Standards of Accreditation*, will make public a summary of the reasons for the decision together with any comments submitted by the school. I further understand that the summary will be accompanied by the attached comments.

I understand and agree that the attached comments constitute JHDC's public comments on the adverse accreditation action that are to be disseminated with the public notice of the Commission's **November 2016** decision including, but not limited to, dissemination to appropriate federal, state and other accrediting agencies and posting to the ACCSC website (*Section X (C)(4)&(D)(4), Rules of Process and Procedure, Standards of Accreditation*).

I understand and agree that the school is not obligated to submit public comments and acknowledge that the attached comments are provided voluntarily.

I understand and agree that the public comments must be in summary format, professional in tone, and free of profanity and calumnious statements. I acknowledge that any comments which do not meet these requirements will not be disseminated or posted along with the summary of the reasons for the adverse accreditation decision.

I understand and agree that the Commission will release its summary of the adverse accreditation decision to the public pursuant to the Commission's *Rules of Process and Procedure, Standards of Accreditation* and that the school's written comments will not be added to this disclosure if this form and comments are not submitted in the required format **on or before December 29, 2016**.

I understand and agree that the Commission has no responsibility for how the school's comments may be used once they are put in the public domain.

Signature

Date

Name/Title