



Accrediting Commission of Career Schools and Colleges

2101 Wilson Boulevard, Suite 302
Arlington, Virginia 22201
703.247.4212
703.247.4533 fax
www.accsc.org

To: ACCSC-Accredited Institutions
From: Michale S. McComis, Ed.D., Executive Director
Date: February 13, 2025
Subject: School Commissioner Election

Pursuant to *Section 1.04 (a)* and *Section 2.07 of the ACCSC Bylaws*, ACCSC will conduct an election beginning on **February 19, 2025** and ending on **March 5, 2025** to fill the following upcoming vacancies on the Commission:

- One School Commissioner elected for a two-year term beginning July 1, 2025 and ending June 30, 2027; and
- Three School Commissioners each elected for a four-year term beginning July 1, 2025 and ending June 30, 2029

Upon the recommendation of the ACCSC Nominating Committee and consent by the full Commission the following individuals have been slated as candidates for the School Commissioner election. Each candidate's name below is hyperlinked to their nomination packet.

- [DaKenya Douglas](#) – StrataTech Education Group
- [Mike Lanouette](#) – New England Tractor Trailer Training
- [Bonnie Marsh](#) – Laurel Business Institute
- [Lynn Mizanin](#) – Valley College
- [Kate Osio, Ed.D.](#) – Spartan College of Aeronautics and Technology

ACCSC encourages all accredited member institutions to take the time to review the candidates for School Commissioner prior to the election. Upon conclusion of the voting period, the candidates receiving the highest number of votes will be considered elected as ACCSC School Commissioners.

Electronic Election Instructions

On **February 19, 2025**, each ACCSC-accredited member institution will receive an e-mail from ACCSC with a website link and login instructions to cast its vote in the School Commissioner Election. The election of Commissioners is an important part of ACCSC's accreditation activities, and the Commission encourages each accredited institution to cast its vote once the election opens. ***Each member shall have one vote, except that a group of affiliated schools – i.e., schools under common ownership – may have no more than five total votes regardless of the number of members in the group.***

Please contact Michelle Ragland at mragland@accsc.org with any questions regarding the electronic balloting process. Additionally, Dr. Michale S. McComis, ACCSC Executive Director, is available to discuss any questions you may have regarding the election process at mccomis@accsc.org.



DaKenya Douglas
StrataTech Education Group

Serving as a Commissioner offers a unique opportunity to contribute to the transformative power of education—a field that has profoundly shaped my personal and professional journey. As someone who has dedicated over 20 years to higher education, I have witnessed firsthand the life-changing impact quality education can have on students, their families, and their communities. This belief drives my desire to continue serving as a Commissioner, where I can help ensure that institutions deliver education that prepares students for meaningful careers and lifelong success.

Over the past four years, including my term as Chair, I have developed a deep appreciation for the collaborative and rigorous nature of the Commission’s work. The peer review process, with its emphasis on integrity, equity, and continuous improvement, aligns closely with my values and professional philosophy. I am inspired by the opportunity to work alongside dedicated colleagues who share a commitment to creating environments where institutions and students can thrive. I am particularly motivated by the chance to support member schools as they navigate challenges, meet high standards, and achieve excellence. Accreditation is not just about accountability; it’s about fostering innovation, inclusivity, and growth. I want to continue bringing my operational experience, critical thinking skills, and student-centered perspective to this role.

Serving as a Commissioner is both a privilege and a responsibility. It allows me to give back to an industry that has given me so much while championing the success of schools and the students they serve.



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**CALL FOR NOMINATIONS
ACCSC COMMISSIONER / BOARD MEMBER
Nomination Form–Part I**

Nominee Information

Name DaKenya Douglas
Title SV Compliance & Career Services
Institution Tulsa Welding School, Inc. & The Refrigeration School
Address [REDACTED]
City, State, Zip [REDACTED]
Phone [REDACTED]
E-Mail [REDACTED]
Corporation Name Stratatech Education Group

I am currently a/an (check all that apply):

- Appeals Panel member
- Manager/Executive of an ACCSC-accredited School
- Evaluation Team Member
- Former ACCSC Commissioner
- ACCSC Committee Member
- Former ACCSC Commissioner Applicant/Nominee
- Other – Please specify _____

I attest that I have no affiliation with any school that will be represented by a sitting ACCSC Commissioner as of July 1, 2024, and that all information submitted with this nomination is true and accurate to the best of my knowledge & belief. I also understand that if selected to move forward, I will be subject to a criminal background check by ACCSC.

[REDACTED]
Signature

10/31/24
Date

Please return this form along with the Nomination Form–Part II and a current résumé **no later than October 1, 2024** to Michelle Ragland via e-mail at mragland@accsc.org

**CALL FOR NOMINATIONS
 ACCSC COMMISSIONER / BOARD MEMBER
 Nomination Form–Part II**

Please provide the following information:

1. Please list all schools with which you are affiliated.¹

ACCSC-Accredited Institutions	Other Institutions
Tulsa Welding School	
The Refrigeration School	

2. Are any of the above-listed institutions currently affiliated with an individual currently serving as an ACCSC Commissioner? **My current term ends 06/30/2025**
3. Since July 1, 2019, have you been affiliated with any ACCSC-accredited institution that has been placed on Probation? **No**
4. Since July 1, 2023, have you been affiliated with any ACCSC accredited institution that has been placed on Warning? **No**
5. Are any of the above-listed institutions currently operating under a Warning, Show Cause Order, Probation Order, or any other similar status with any accrediting agency or state or federal regulatory agency? **No**
6. Please list your education, work experience and background.²

Education:

I hold an MBA from the University of Phoenix and a Bachelor’s degree in Business Management. These academic experiences have strengthened my critical thinking, strategic planning, and leadership skills—essential tools for assessing school performance and guiding quality improvement as a Commissioner.

Work Experience:

With over 20 years in higher education, my career spans roles that have required a balance of operational management, compliance oversight, and direct engagement with students, staff, and communities. Beginning in Financial Aid at a private four-year institution and transitioning into the career college sector in 2005, I have served as Director of Financial Aid, Director of Education and Operations, Corporate Director of Compliance, SVP of Operations and Compliance, and COO. Each role has deepened my critical thinking and analytical skills, especially as they relate to navigating school issues, supporting peer review processes, and participating in deliberative discussions with team members.

Through these positions, I’ve collaborated with departments across education, career services, compliance, and student support to build programs that align with regulatory standards and best serve students’ needs. This background provides me with the insight needed to participate in the Commission’s peer review and deliberation processes, where collaboration and a commitment to student success guide our decisions.

Background:

My journey in education has been shaped by a belief in its transformative power and the responsibility to ensure that quality learning opportunities are accessible to all. As a first-generation college graduate, I’ve experienced firsthand the doors that education can open, and I’ve committed my career to supporting institutions that empower students to reach their full potential. In my role as Public Commissioner, I use my critical thinking, problem-solving, and collaborative skills to support ACCSC’s mission of quality and integrity in education, always with the goal of creating impactful learning environments.

7. Please list your management and leadership experience in postsecondary career-oriented institutions.

In my 20 years of leadership, I've had the opportunity to serve career-focused institutions in various roles. Starting in Financial Aid, I managed a team that guided students through the financial aid process, developing future leaders and learning the importance of cross-departmental communication. Moving into campus operations and then into the role of Director of Education, I prioritized a **students-first** approach, enhancing both the quality of education and workplace culture.

In my compliance roles, I leveraged my operational and regulatory expertise to foster an environment of proactive compliance and quality improvement. Over time, I took on additional operational responsibilities across IT, HR, Academics, and Career Services. Each role has deepened my understanding of how strong leadership and intentional management support student achievement, institutional growth, and regulatory excellence.

8. How do you think your education and experience will support and form your role as an ACCSC Commissioner and Board Member?

With an MBA and extensive experience in compliance and educational operations, I bring a well-rounded approach to my role on the ACCSC Commission. Over the last four years, including this past year as Chair, I've been able to combine my practical experience with ACCSC's mission of supporting student success and institutional quality. I draw on my experiences to assess school needs with balance, focusing on **equity, representation, and collaboration**. My background in compliance and operations has prepared me to support member institutions in understanding and meeting ACCSC standards while upholding a **students-first** approach.

9. What motivated you to put forth this nomination to be an ACCSC Commissioner and Board Member?

Continuing as a Commissioner allows me to stay connected to the work that drives my passion for educational impact. Over my four-year term, I have seen the powerful influence of values-driven leadership, especially as Chair. ACCSC's mission aligns deeply with my commitment to education and my dedication to creating quality learning environments. I want to further contribute to this work, helping institutions deliver on their mission while supporting students' pathways to success. This role gives me the opportunity to advocate for schools and students alike, ensuring that high standards of accountability, accessibility, and integrity remain central to our work.

10. What is your general philosophy regarding accreditation?

Accreditation, to me, is a transformative process that goes beyond compliance to ensure that institutions provide impactful, quality education to all students. My philosophy emphasizes **integrity, continuous improvement, and student-centered outcomes**. I see accreditation as a partnership that supports schools in achieving excellence, offering guidance and resources while maintaining rigorous standards. I believe strongly in the peer review process, where shared learning drives collective growth, and I prioritize a **students-first approach** that ensures all institutions meet the high standards of quality and accountability that our students deserve. This process is not only about setting standards but about empowering schools to meet and exceed them.

¹ The Nominating Committee may not process a nomination from a candidate whose school (to include any affiliated school within a group) which would be the source of eligibility to serve as a School Commissioner is, or within the preceding five years has been subject to an ACCSC-issued Probation is or within the preceding 12 months has been subject to and ACCSC-issued Warning (see *Section 1.09.b.iv* of the AACSC *Bylaws*).

² ACCSC will request a copy of official transcripts should the Nominating Committee advance your nomination for election or appointment.

11. Explain how you believe you will have the time to allocate to the significant amount of reading, thinking, and assessment as well as the time to attend all meetings necessary to serve as an ACCSC Commissioner.

Over the past four years, I have successfully balanced the workload required of an ACCSC Commissioner. Through effective time management and a deep commitment to the role, I have been able to prioritize the reading, analysis, and reflection necessary for meaningful participation. I am fully prepared to continue dedicating the time required to meet the demands of this position, including all meetings and preparatory work. The impact of this role on both member schools and students is a driving force for me, and I am committed to making the time needed to serve effectively and responsibly.

12. Have you discussed serving as a Commissioner with your employer and does your employer recognize the time necessary to honor the commitment and support your nomination?

Yes, my employer fully recognizes and supports my commitment to ACCSC. They understand the value of this role, both for me and for the broader educational community. I have received their full endorsement to dedicate the necessary time and resources to serve as a Commissioner, and they appreciate the importance of ACCSC's mission in supporting quality education for all students.

13. What do you think you can contribute to ACCSC and the membership of schools as an ACCSC Commissioner and Board Member?

As a Commissioner, I bring a commitment to **equity, representation, and collaboration** in supporting our diverse member schools. With two decades in higher education and a focus on compliance and operational excellence, I understand the unique challenges our member institutions face. I am committed to providing a balanced perspective that supports institutional growth and accountability while always prioritizing student success. My role on the Commission is one of advocacy for both schools and students, and I am dedicated to fostering an environment of inclusivity and support that helps schools fulfill ACCSC standards in meaningful ways.

14. Please provide any other information that you believe supports your nomination.

My time as a Commissioner, and especially as Chair, has solidified my commitment to our mission and reinforced the importance of ACCSC's work. Serving alongside passionate colleagues and dedicated schools, I have gained invaluable insights into the unique needs of our sector. I am motivated to continue supporting ACCSC's mission with a **students-first approach** and to work collaboratively with our schools to drive impactful, quality education. I am honored by the trust placed in me and look forward to continuing to serve our schools and students with integrity and purpose.



Mike Lanouette
National Tractor Trailer Training School

The “why” for me to become an ACCSC Commissioner begins with the “why” I became a technical-instructor almost forty years ago and why I have committed myself to continue to teach and manage in the post-secondary career field. The “why” for me starts with my ability and willingness to share my educational and experiential background with other professionals and schools to assist them in their continual improvement.

In addition to continual school improvement, I believe I was also able to assist my fellow past ACCSC Commissioners develop, monitor, and execute the Commission’s standards and other actions for the overall betterment of ACCSC and our industry as a whole. I would very much like to continue these critical compliance and operational tasks again.

Finally, I am very interested in assisting ACCSC in ensuring high standards in the career-education sector, while identifying and respecting the wide variety of career-education programs in the ACCSC membership. Ensuring these high standards allows for the appropriate growth in the sector which is so important as the country and world grows and changes.



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**CALL FOR NOMINATIONS
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Nomination Form-Part I**

Nominee Information

Name P. Michael Lanouette, Ph.D.
Title Vice President of Academic Affairs
Institution NETTTS
Address [REDACTED]
City, State, Zip [REDACTED]
Phone [REDACTED]
E-Mail [REDACTED]
Corporation Name NETTTS

I am currently a/an (check all that apply):

- Appeals Panel member
- Evaluation Team Member
- ACCSC Committee Member
- Other - Please specify _____
- Manager/Executive of an ACCSC-accredited School
- Former ACCSC Commissioner
- Former ACCSC Commissioner Applicant/Nominee

I attest that I have no affiliation with any school that will be represented by a sitting ACCSC Commissioner as of July 1, 2024, and that all information submitted with this nomination is true and accurate to the best of my knowledge & belief. I also understand that if selected to move forward, I will be subject to a criminal background check by ACCSC.

[REDACTED] 9/4/24
Signature Date

Please return this form along with the Nomination Form-Part II and a current résumé ***no later than October 1, 2024*** to Michelle Ragland via e-mail at mragland@accsc.org



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CALL FOR NOMINATIONS
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Nomination Form–Part II

Please provide the following information:

1. Please list all schools with which you are affiliated.¹

ACCSC-Accredited Institutions	Other Institutions
See Attachment	

2. Are any of the above-listed institutions currently affiliated with an individual currently serving as an ACCSC Commissioner? No
3. Since July 1, 2019, have you been affiliated with any ACCSC-accredited institution that has been placed on Probation? No
4. Since July 1, 2023, have you been affiliated with any ACCSC accredited institution that has been placed on Warning? No
5. Are any of the above-listed institutions currently operating under a Warning, Show Cause Order, Probation Order, or any other similar status with any accrediting agency or state or federal regulatory agency? No
6. Please list your education, work experience and background.² See attachment
7. Please list your management and leadership experience in postsecondary career-oriented institutions. See attachment
8. How do you think your education and experience will support and form your role as an ACCSC Commissioner and Board Member? See attachment
9. What motivated you to put forth this nomination to be an ACCSC Commissioner and Board Member? See attachment
10. What is your general philosophy regarding accreditation? See attachment

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² ACCSC will request a copy of official transcripts should the Nominating Committee advance your nomination for election or appointment.

11. Explain how you believe you will have the time to allocate to the significant amount of reading, thinking, and assessment as well as the time to attend all meetings necessary to serve as an ACCSC Commissioner. See Attachment
12. Have you discussed serving as a Commissioner with your employer and does your employer recognize the time necessary to honor the commitment and support your nomination? Yes
13. What do you think you can contribute to ACCSC and the membership of schools as an ACCSC Commissioner and Board Member? See attachment
14. Please provide any other information that you believe supports your nomination.

CALL FOR NOMINATIONS
 ACCSC COMMISSIONER / BOARD MEMBER
 P. MICHAEL LANOUILLE, Ph.D.

ATTACHMENTS

1.

ACCSC- Accredited Institutions	Other Institutions
NETTTS – North Andover	
NETTTS – Pawtucket	
NETTTS – Bridgeport	
NETTTS - Somers	

6. Please list your education, work experience and background.

I have a Ph.D. and Masters in Instructional Design from the University of South Alabama and a Bachelor’s degree in Oceanography from the Florida Institute of Technology. I have worked at ACCSC trades schools since 1987 in positions such as instructor, program chair, DOE, Campus Director, Regional Director of Operations, Chief Academic Officer, VP of Administration, and Divisional President. I have also been an ACCSC Team Leader since 1997 and a two-term ACCSC Commissioner.

7. Please list your management and leadership experience in postsecondary career-oriented institutions.

As referenced in the above response, I have held career-oriented leadership positions at school or the home office for over 35 years.

8. How do you think your education and experience will support and form your role as an ACCSC Commissioner and Board Member?

As a two-term ACCSC Commissioner, I was a member of the degree committee, Panel Chair, Chair of the Standards Committee and a member of the Executive Committee for multiple years.

9. What motivated you to put forth this nomination to be an ACCSC Commissioner and Board Member?

ACCSC and other national career school accreditors play such a vital role in the training of essential tradespersons as well as give an opportunity for non-traditional students to be a successful member of society.

10. What is your general philosophy regarding accreditation?

Accreditation is truly one of the three legs of the compliance stool for institutions.

11. Explain how you believe you will have the time to allocate to the significant amount of reading, thinking, and assessment as well as a time to attend all meetings necessary to service as an ACCSC Commissioner.

I think all I can say is I never missed a meeting or responsibility during my eight years on the Commission.

13. What do you think you can contribute to ACCSC and the membership of schools as AN ACCSC Commissioner and Board Member?

Perhaps my highest contribution will be my commitment to keep ACCSC high standards high and decisive act in the best interests of the Commission,

P. MICHAEL LANOUILLE, Ph.D.



EDUCATION

Master Presenter, National Institute for Staff and Organizational Development (2005)

Doctor of Philosophy in Instructional Design, (College of Education). University of South Alabama (2003). Specialty Area – Gaming and Education

Masters of Science in Instructional Design, University of South Alabama (1998)
Kappa Delta Pi Honor Society

Certified Teacher. Performance-based Teacher Education. National Association of Trades and Technical Schools. (1990)

Certified Vocational Teacher Coursework. Auburn University.
Technical Area Specialist, Developmental Vocational Education, Learner Resources, Organizational Instruction. (1989)

Bachelor of Science in Oceanographic Technology, Florida Institute of Technology
Highest Award for Senior Project (1985)

EXPERIENCE

2018 - Present Aviation Institute of Maintenance / Centura Colleges /Tidewater Tech
Virginia Beach, VA

Vice President of Academics and Administration. Responsible for all academic and administration (Compliance, Student Finance, Financial Aid, Facilities, and IT) functions for 20 campuses across the country. Accomplishments included designing, developing, and implementation of multiple new programs. Also designed, developed, and implemented a program and process to quantitatively improve overall campus financial efficiency and effectiveness.

Promoted from Regional Director of Operations of Centura Colleges in 2021, which included a four million dollar turn-around in two years.

2017 – 2018 City College, Altamonte Spring, FL
Campus Vice President. Responsible for all operational and educational systems. ABHES accredited.

- 2016- 2017 Pathways College, Pasadena CA.
Chief Academic Officer responsible for online college start up including obtaining WASC accreditation.
- 2014 – 2016 Educational Consultant. Worked with several post-secondary colleges and Universities in areas of educational leadership, program development, learning development, and academic compliance (SACS).
- 1987 – 2014 Remington College, Heathrow, Florida
During his twenty-seven year tenure at Remington College, Dr. Lanouette has served as a faculty member, Department Chair, Director of Education, Campus President, Senior Regional Vice President of Operations, and finally served as the college system’s Chief Academic Officer for over 12 years. Responsibilities included being the operational point person for new school start-ups across the country. Accomplishments include being the point person in the design and development of numerous programs across multiple educational areas and levels. These new schools and programs allowed the college system to increase from two to 23 schools and from 400 students to over 25,000 students.
- 1985-1987 Dauphin Island Sea Lab
Responsible for all oceanographic instruments and equipment. Faculty member responsible for teaching Marine Technical Method. Assisted in environmental compliance, learning development, and graduate scientific research in multiple areas such as cancer research, coastal ecology, indicator species, and oceanography education. GS-15 rating.

PROFESSIONAL SERVICE

- 2022 Appointed as a Committee Member to the US Department of Education
For Institutional and Programmatic Eligibility
- 2020 Presidential Volunteer Service Award program -Points of Light
- 2014 Authored two national online training courses utilized by a nationally
recognized accrediting agency.
ACCSC101- Fulfilling the Standards of Accreditation: Admin.
ACCSC102 – Fulfilling the Standards of Accreditation: Academic
- 2014-2011 ACCSC Commissioner
(2nd term) Chair of the Standards Committee

- Member of the Executive Committee
Member of the Financial Review Committee
- 2012 Reviewer – Journal of Dynamic Teaching
- 2011 ACTE Outstanding Commitment Award
- 2010 Top 10 Most Influential People in Education, Career College Association.
- 2010 Center for Excellence in Education (CEE) Advisory Meeting
- 2008 APTA Member
- 2007 Career Education Advisory Committee
- 2000 – 2004 ACCSCT Commissioner
2002-2004 Member of the Executive Committee
2002-2004 Secretary of the Commission
2001-2003 Chair of the Standards Committee
Panel Chair, Member of the Financial Review
Committee, and Degree Committee
- 1999 ACCSCT “Team Leader of the Year”
- 1993 - 1999 ACCSCT Team Leader / Management Specialist

Dr. Lanouette has presented his educational ideals, such as student motivation, instructional excellence, leadership, and lesson plan development across the country to all different educational and administrative audiences, including the following:

- International Conference on College Teaching and Learning
- International Summit On Excellence in CareerTech Education (ACTE)
- Florida Technical Education Conference
- Professional Development Conference (ACCSC)
- Florida Association of Private Career Schools
- International Conference on Teaching and Leadership Education,
- Noel-Levitz Annual Conference on Recruitment and Retention
- Career College Association Leadership Conference
- Louisiana Association of Private Career School, Annual Meeting



Bonnie Marsh
Laurel Business Institute

Serving as a commissioner for ACCSC would be a logical progression in my post-secondary education career. Starting with a part-time teaching position in 1996, I've steadily assumed roles with increasing responsibility, culminating in my current position as Campus President/Executive Director of Laurel Business Institute in Uniontown, PA.

In addition to my years of experience from the perspective of an accredited institution, I have over 20-years of experience serving as a compliance evaluator at both the state and national levels. I've served as both educational specialist and team leader on evaluation teams for the Pennsylvania Department of Education, and

I've completed training to become a Team Leader and Certified Accreditation Professional for ACCSC. Having served as ACCSC team leader for evaluation visits to schools across the US and beyond, I've had extensive exposure to the challenges and rewards of being an accredited institution and have developed and exercised a fair and balanced approach to analyzing complex situations that would make me a well-aligned addition to the Board.

I have thoroughly enjoyed the collaboration and sense of community with the ACCSC schools I've visited. My perception is that member schools welcome the accountability of an accreditation visit as a means to facilitate their continuous improvement. While this has been a rewarding experience, I believe my half-century of experience in education uniquely qualifies me for this opportunity and responsibility, and I look forward to expanding my value to member institutions by serving as a School Commissioner, if elected.



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**CALL FOR NOMINATIONS
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Nomination Form–Part I**

Nominee Information

Name Bonnie Jean Marsh
Title Campus President
Institution Laurel Business Institute
Address [REDACTED]
City, State, Zip [REDACTED]
Phone [REDACTED]
E-Mail [REDACTED]
Corporation Name d.b.a. Laurel Technical Institute

I am currently a/an (check all that apply):

- Appeals Panel member
- Evaluation Team Member
- ACCSC Committee Member
- Other – Please specify _____
- Manager/Executive of an ACCSC-accredited School
- Former ACCSC Commissioner
- Former ACCSC Commissioner Applicant/Nominee

I attest that I have no affiliation with any school that will be represented by a sitting ACCSC Commissioner as of July 1, 2024, and that all information submitted with this nomination is true and accurate to the best of my knowledge & belief. I also understand that if selected to move forward, I will be subject to a criminal background check by ACCSC.

[REDACTED]
Signature

November 27, 2024
Date

Please return this form along with the Nomination Form–Part II and a current résumé **no later than October 1, 2024** to Michelle Ragland via e-mail at mragland@accsc.org

CALL FOR NOMINATIONS
ACCSC COMMISSIONER / BOARD MEMBER
 Nomination Form–Part II

Please provide the following information:

1. Please list all schools with which you are affiliated.¹

ACCSC-Accredited Institutions	Other Institutions
Laurel Business Institute—Uniontown, PA	None
Laurel College of Technology—Morgantown, WV	
Laurel Technical Institute—Hermitage, PA	
Laurel Institute of Technology—Fort Mill, SC	

2. Are any of the above-listed institutions currently affiliated with an individual currently serving as an ACCSC Commissioner?

No. None of the above-listed institutions are currently affiliated with an individual currently serving as an ACCSC Commissioner.

3. Since July 1, 2019, have you been affiliated with any ACCSC-accredited institution that has been placed on Probation?

No. I have never been affiliated with any ACCSC-accredited institution that has been placed on Probation.

4. Since July 1, 2023, have you been affiliated with any ACCSC accredited institution that has been placed on Warning?

No. I have never been affiliated with any ACCSC-accredited institution that has been placed on Warning.

5. Are any of the above-listed institutions currently operating under a Warning, Show Cause Order, Probation Order, or any other similar status with any accrediting agency or state or federal regulatory agency?

No. None of the above-listed institutions are currently operating under a Warning, Show Cause Order, Probation Order, or any other similar status with any accrediting agency or state or federal regulatory agency?

6. Please list your education, work experience and background.²

I have a Bachelor of Arts degree in English and Psychology from Geneva College in Beaver Falls, PA, and a Master of Education degree in Math and Computer Science from California University of Pennsylvania.

After graduating with my BA, I worked both as a teacher and administrator in private elementary and secondary education. I completed my M.Ed. program in December 1995, completed the 95-96 school year at the secondary school I had been employed at, and was hired at Laurel Business Institute (LBI) in June of 1996.

7. Please list your management and leadership experience in postsecondary career-oriented institutions.

I have worked in post-secondary education for over 25 years, first hired as an instructor at LBI in 1996. Throughout my tenure at LBI, I've acquired increased levels of responsibility through a series of promotions, and have been in executive management at the Uniontown campus since 2012, first as Campus Director, then Executive Director, and finally Campus President, my current title.

8. How do you think your education and experience will support and form your role as an ACCSC Commissioner and Board Member?

I have been involved as a school and program evaluator since 2002, working with ACICS, Quality Matters, Pennsylvania Department of Education, and ACCSC. My experiences as a post-secondary student, employee, and evaluator have given me a well-rounded and balanced perspective of the standards and processes that need to be in place in order for an institution to deliver quality education. Becoming an ACCSC Commissioner and Board Member seems like a natural progression and a very comfortable next step for me.

9. What motivated you to put forth this nomination to be an ACCSC Commissioner and Board Member?

When the "Call for Nominations to Serve as a Commissioner" memos have come out, I thought about applying, but wasn't certain about how my qualifications would compare to others who I might be competing with for the open positions, and I never took the initiative to apply. Receiving supportive feedback from ACCSC staff, however, dispelled misgivings I had regarding my qualifications and gave me confidence that I might be a well-aligned addition to your board.

10. Explain how you believe you will have the time to allocate to the significant amount of reading, thinking, and assessment as well as the time to attend all meetings necessary to serve as an ACCSC Commissioner.

Although I don't plan to retire for several years, the owners and I have begun to implement a succession plan, having named an assistant campus director in June of this year. She has already shown herself to be very capable of managing the campus during week-long instances of my being off-site. In addition to her experience and expertise, four other long-tenured staff have been approved as "Acting Directors" by the Pennsylvania Department of Education to be the primary onsite supervisor in my absence.

Part of my approved succession plan for 2025 is to reduce my hours to between 20-30 hours per week, giving me the time to allocate what was estimated in ACCSC's "Call for Nominations" memo to be 40-60 hours per quarter. I understand the commitment to include a significant amount of reading, thinking, and assessment as well as required attendance at four 4-day commission meetings and the 3-day PDC, and I believe I will have the time to allocate to these responsibilities.

11. Have you discussed serving as a Commissioner with your employer and does your employer recognize the time necessary to honor the commitment and support your nomination?

Yes. I have discussed serving as a Commissioner with my employer, and my employer recognizes the time necessary to honor the commitment and supports my nomination.

12. What do you think you can contribute to ACCSC and the membership of schools as an ACCSC Commissioner and Board Member?

My strengths are in statistical analysis, project management, and breaking complex issues into

manageable pieces. I am objective to a fault, and have the depth and breadth of experience that allows me to make fair, well-considered decisions.

13. Please provide any other information that you believe supports your nomination.

I believe myself to be the best fit for the School Commissioner vacancy that will be filled for a two-year term beginning July 1, 2025 and ending June 30, 2027. I have given my employer a commitment to remain as Campus President through June 2027, but cannot guarantee that I will be active in school operations after that date.

A more detailed account of my education and experience can be found in the attached resume.

¹ The Nominating Committee may not process a nomination from a candidate whose school (to include any affiliated school within a group) which would be the source of eligibility to serve as a School Commissioner is, or within the preceding five years has been subject to an ACCSC-issued Probation is or within the preceding 12 months has been subject to and ACCSC-issued Warning (see *Section 1.09.b.iv* of the AACSC Bylaws).

² ACCSC will request a copy of official transcripts should the Nominating Committee advance your nomination for election or appointment.

Bonnie Jean Marsh

Summary:

M. Ed. in Math and Computer Science, BA in English and Psychology. Campus Director/Executive Director/Campus President of Laurel Business Institute for over 10 years, experience in higher education for 25 years. Earned ACCSC's Certified Accreditation Professional credential in 2019. Earned honor of ACCSC School of Distinction in 2017-2018. Part of a team that developed DE programs for the Laurel schools. Experience working on evaluation teams with ACICS, PDE, and Quality Matters. Excellent interpersonal skills; professional, meticulous and detail-oriented. Exemplary written communication.

Education:

M. Ed. in Math and Computer Science Degree conferred December 1995
California University of Pennsylvania; California, PA 4.00 QPA

B.A. in English and Psychology (double major) Geneva
College; Beaver Falls, PA

Related Experience:

LBI (Laurel Business Institute), Uniontown, PA 15401

January 2012 –Present

Campus Director/Executive Director/Campus President

Responsible for all aspects of school operations, including the following:

- Hiring, supervising, and terminating assigned employees and approving the hiring, supervising, and termination recommendations from supervisees.
- Developing and achieving the annual education budget and reviewing and approving departmental budgets under my supervision.
- Achieving the annual admission and retention goals of the school.
- Oversight of Laurel's IAIP and achieving the goals developed within the specified timelines established.
- Ensuring that the school is in compliance with all regulations of ACCSC, CoARC, PDE, USDE, and any other programmatic accrediting bodies.
- Evaluating new and returning student's applications for admission and approving or disapproving them for admission.
- Investigating any reports of Code of Conduct violations, Honor Code violations, or sexual harassment complaints and dealing with them appropriately.
- Monitoring Standards of Academic Progress for LBI students.
- Serving as a member of the Emergency Management Team

ACICS (Accrediting Council for Independent Colleges and Schools) October 2002 – January 2020

Accreditation team member

Attended evaluator training at ACICS headquarters in Washington, DC, in October 2002, and have served as part of an accreditation team evaluating schools all across the country for regulatory compliance—from Puerto Rico, Massachusetts, Virginia, and Florida to Wisconsin, Arkansas, Indiana, Arizona, California, and Oregon.

Pennsylvania Department of Education (PDE)

April 2014, April 2015, April 2021, April 2023, November 2023

ASB/AST program evaluator and team leader

Part of an evaluation team for Pennsylvania Department of education to review schools for new program approval

Distance Education Experience:

January 2004-Present

- Early adopter of online resources as a supplement to classes
- Numerous trainings in distance education through PAPSA, Max Knowledge, Quality Matters (QM), and Canvas
- Experience both teaching and as a student in distance education courses
- Completed training on Applying the QM Rubric, achieved certification as a QM Peer Reviewer in 2011, and served on QM review team.
- Participant in distance education decisions and implementation for the Laurel schools

LBI (Laurel Business Institute), Uniontown, PA 15401 June 1996–December 2011

Part-time Instructor/Instructor/Academic Progress Coordinator/Director of Academic Progress/Director of Academic Affairs

Acquired increased responsibility through series of promotions; Responsibilities as Director of Academic Affairs include:

- participation in program revision and new program development
- supervision, observation, and evaluation of faculty assigned to me
- creation and revision of articulation agreements with local high schools and colleges
- monitoring satisfactory academic progress of all students
- monitoring probationary students and making recommendations for academic dismissals
- completing all ACICS, IPEDS, and Federal and Pennsylvania Department of Education regulatory reports
- arranging peer tutoring program and evaluating tutor performance

Instructor course load has included Computer Concepts, Intro to Computers, Intro to Programming, Internet, English I and II, Math I and II, Algebra, Access, Communications, Student Success, Psychology of Work, Visual Basic, HTML, Java, C++, SQL, and Java Script

Honors and Additional Qualifications:

- Awarded NISOD award for Excellence in 2020 and 2024
- Earned ACCSC's Certified Accreditation Professional credential in 2019.
- LBI was awarded the honor of ACCSC School of Distinction upon initial ACCSC accreditation in 2017.
- Excellent interpersonal and management skills
- Patient and even tempered—professional demeanor
- Excellent anecdotal documentation and written communication skills
- Long, consistent employment history demonstrating loyalty and reliability
- Proficient at essential word processing, database, and spreadsheet functions



Lynn Mizanin
Valley College

With decades of experience in career education, I bring a perspective shaped by working at both small, single-owner campuses and large, multi-campus institutions. From serving as a faculty member to my current role as Executive Vice President of Operations at Valley College, I have developed a deep understanding of the challenges institutions face and the role accreditation plays in driving student success.

In leadership roles, I have focused on building a culture where teams are motivated to deliver their best, with students always the priority. Working closely with staff, we ensure that accreditation standards are not just met on paper but implemented in ways that truly benefit students. One of our campuses was recently recognized as an ACCSC School of Distinction, reflecting efforts to improve retention, satisfaction, and career placement. I take a hands-on approach by mentoring staff, listening to students, and ensuring every initiative has a meaningful impact.

My leadership philosophy is rooted in the belief that student success drives institutional success. I take pride in supporting students holistically, empowering them to thrive academically and professionally. Seeing graduates achieve their goals is the most rewarding part of my career.

I have gained governance experience, having served two Governor-appointed terms on the Ohio State Board of Career Colleges and Schools and as a board member for Ohio Michigan Association of Career Colleges and Schools. These roles honed my ability to navigate regulatory frameworks while promoting institutional integrity and student outcomes.

I am committed to upholding the mission and standards of ACCSC and would be honored to bring my experience and passion for education to the role of commissioner. Thank you for your consideration.



Accrediting Commission of Career Schools and Colleges

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Arlington, Virginia 22201
703.247.4212
703.247.4533 fax
www.accsc.org

**CALL FOR NOMINATIONS
ACCSC COMMISSIONER / BOARD MEMBER
Nomination Form-Part I**

Nominee Information

Name Lynn M. Mizanin
Title Executive Vice President
Institution Valley College
Address [REDACTED]
City, State, Zip [REDACTED]
Phone [REDACTED]
E-Mail [REDACTED]
Corporation Name Valley College

I am currently a/an (check all that apply):

- Appeals Panel member
- Manager/Executive of an ACCSC-accredited School
- Evaluation Team Member
- Former ACCSC Commissioner
- ACCSC Committee Member
- Former ACCSC Commissioner Applicant/Nominee
- Other – Please specific Former Board Member for Ohio State Board of Career Colleges

and Schools – currently waiting on re-appointment from the Governor.

I attest that I have no affiliation with any school that will be represented by a sitting ACCSC Commissioner as of July 1, 2024, and that all information submitted with this nomination is true and accurate to the best of my knowledge & belief. I also understand that if selected to move forward, I will be subject to a criminal background check by ACCSC.

[REDACTED SIGNATURE]

11-13-2024
Date

Please return this form along with the Nomination Form-Part II and a current résumé ***no later than October 1, 2024*** to Michelle Ragland via e-mail at mragland@accsc.org

1. Please list all schools with which you are affiliated.¹

ACCSC-Accredited Institutions	Other Institutions
Valley College	

2. Are any of the above-listed institutions currently affiliated with an individual currently serving as an ACCSC Commissioner? No.
3. Since July 1, 2019, have you been affiliated with any ACCSC-accredited institution that has been placed on Probation? No.
4. Since July 1, 2023, have you been affiliated with any ACCSC accredited institution that has been placed on Warning? No.
5. Are any of the above-listed institutions currently operating under a Warning, Show Cause Order, Probation Order, or any other similar status with any accrediting agency or state or federal regulatory agency? No.
6. Please list your education, work experience and background.²

EDUCATION:

WALDEN UNIVERSITY, Baltimore, Maryland, M.S., Higher Education – Leadership/Student Success
 MILLER-MOTTE COLLEGE, Lynchburg, Virginia, B.B.A.
 ACADEMY OF COURT REPORTING, Cleveland, Ohio, A.A.B.

WORK EXPERIENCE AND BACKGROUND

VALLEY COLLEGE, Cleveland/Fairlawn/Akron, Ohio

Executive Vice President of Operations – Valley College – all campuses 6/2023 - Present
 Appointed as Executive Vice President of Operations for all Valley College Campuses – West Virginia and Ohio.

As Executive Vice President of Operations at Valley College, I lead operations for all campuses across Ohio and West Virginia, including the online division, with direct oversight of Campus Directors and senior management teams. My role encompasses strategic direction and comprehensive management of recruitment, training, and development for teams in instructional services, accreditation and licensing, admissions, operations, and career services. I have implemented a rigorous quarterly performance evaluation system to ensure key operational metrics are consistently met or exceeded, fostering a culture of continuous improvement. Additionally, I hold full P&L responsibility, overseeing budget development, financial forecasting, and the execution of fiscal strategies that drive both immediate results and long-term institutional growth across Valley College’s entire operational footprint.

Vice President – Ohio Operations/Campus Director – 2018 – Present

Responsible for the operational oversight of campus(es) in a defined geographic region of the College. Ensures Valley College has the highest reputation by reinforcing Valley College’s Values and Mission to staff and students. Operates with highest ethical and performance standards to ensure faculty, staff, and student success. Responsible for: P&L, exceeding campus compliance metrics and reporting requirements, hiring and training of faculty/staff under my jurisdiction. Leadership/operational skills utilized to assist campus in smooth/compliant opening. *Programs:* Medical Assisting, Practical Nursing, Veterinary Assistant/Veterinary Technician, and Commercial Driver’s License.

STAUTZENBERGER COLLEGE, Brecksville, Ohio

Campus President - 2018

Responsible for managing performance and daily operations; including administration, admissions, and faculty engagement. Provided support and direction to campus personnel as it relates to accreditation, DOE and overall campus management. Worked closely with Director of Admissions, where we improved enrollment processes/procedures and achieved start goal budgets. Supplied leadership and operational planning to staff and faculty to ensure student success was optimized. Worked closely with the COO and Marketing Director on various campus projects to improve campus operations and employee/student morale. Hired and trained new personnel which allowed the campus to turn around with campus profitability. Provided guidance and support to Program Chairs and rolled out new programs successfully.

EDUCATIONAL MANAGEMENT SERVICES, INC., Cleveland, Ohio

Compliance/Financial Aid /Academic Consultant/Trainer 2014 - 2020

Provide professional direction, support and technical expertise to colleges/schools including assistance with State Registration, Accreditation, Retention Analysis and Workshops, U.S. Department of Education, School Administrative and Management and additional areas as needed by colleges and schools. Perform "mock" DOE and accreditation audits. Fill temporary positions at colleges and schools, train Campus Presidents, Academic Deans, Financial Aid and Admissions Directors. Provide schools with academic initiatives such as overall academic training, student retention, faculty development, and student academic counseling. Conduct Retention Workshops with faculty on student success utilizing the OZ Principle and DEEP school philosophies.

BRYANT & STRATTON COLLEGE, Akron, Ohio

Campus President 2015 - 2016

Responsible for managing performance and daily operations; including administration, admissions, and faculty engagement. Provided support and direction to campus personnel as it relates to accreditation, DOE and overall campus management. Worked closely with Director of Instruction on academic initiatives: retention, online delivery, faculty, scheduling, and academic assessment. Acting Director of Admissions who hit enrollment goals. Supplied leadership and management of human resources development, strategic and operational planning, fiscal planning and control, academic student advising, academic scheduling, physical resources, employee development, online student success, and instructional programs. Provided institutional marketing and advancement. Specific skills: P&L; budgeting and forecasting, turn around, professional development training, business development planning, strong assessment ability, online student success, nursing, and entrepreneurial mindset. Provided guidance, support and leadership to nursing program which allowed for an ACEN zero-finding visit.

VALLEY COLLEGE, Martinsburg, West Virginia

Corporate Director 2015

Managed financial aid programs supported by Valley Colleges in accordance with State and Federal requirements. Developed and revised Corporate Financial Aid Policies and Procedures Manual, as needed. Coordinated and administered collection activities for all financial aid programs. Hired and trained financial aid advisors and corporate financial aid team. Manage the administration of our Cohort Default Plan and Cohort Default Rate with outside partners. Handled ECAR/Gainful Employment. Worked closely with Corporate Controller to maintain accurate financial aid cash flow. Conducted campus audits to ensure compliance standards were met. Developed and managed financial resources and acted as a liaison between Valley and agencies to ensure 90/10 guidelines were met. Facilitated with Veterans Benefits and acquired the Yellow Ribbon Program at Valley. Coordinated with Academic, Admissions and Compliance Corporate Directors on various new and reentry enrollment, academic and compliance initiatives.

ACADEMY OF COURT REPORTING, MIAMI-JACOBS CAREER COLLEGE, Cleveland & Independence, Ohio

Campus Director, Vice President of Court Reporting, Director of Education, 2008-2014

Managed performance and daily operation of campus. Supplied leadership and management of human resources development, strategic and operational planning, fiscal planning and control, academic student advising, academic scheduling, physical resources, and instructional programs. Provided institutional marketing and advancement. Improved retention at the campus by 5.6%. Improved academic program scheduling. Sustained high community involvement. Held full responsibility of P&L for the campus; FY2013 EBITDA ended 38.1% ahead of budget.

- Maintained full regulatory and accreditation compliance. Successfully continued ACICS accreditation and received State Board of Cosmetology approval.
- Reviewed curriculum, conducted market research, gained regulatory approval, and adopted eight new programs for campus. Opened Serenity Spa to assist with 90/10.
- Received high marks on internal audits; average 94%.
- Served as a multiple campus director for Cleveland, Akron, and Pittsburgh. Supervised Akron and Pittsburgh closures. Relocated main campus to Independence.
- Provided highly accurate performance forecasting and strategic planning.
- CEO special recognition in 2012 for great year – program growth, reduced bad debt, smooth, retention and smooth transition for Akron and Independence campuses.

Regional Vice President, Akron, Ohio, 2007-2008

Oversaw six campus directors and director-level managers. Managed performance and daily operation of all six campuses. Recruited, hired, trained, developed, and supervised instructional, accreditation and licensing, admissions, operational, and career services team. Developed and implemented quarterly performance evaluation procedure. Monitored daily activity and results in order to ensure reviewing metrics met or exceeded company goals. Held full P&L responsibility for colleges and entire region, budget development and implementation.

- Transitioned campuses from private ownership to corporate environment.
- Conducted real estate searches and arranged for facility renovations and expansions. Responsible for strategic planning in moving two campuses. Worked closely with campus resource center.
- Delivered presentations and provided reports to investors. Assisted with strategic planning and budgeting process for all campuses.

=====

7. Please list your management and leadership experience in postsecondary career-oriented institutions.

I have extensive experience leading postsecondary career-focused institutions, currently serving as Executive Vice President of Operations at Valley College, overseeing four campuses and the online division across Ohio and West Virginia. My role involves full P&L responsibility, budget management, and the strategic oversight of campus directors, ensuring daily operations align with institutional goals.

In my previous roles as Vice President of Ohio Operations at Valley College, Campus President at both Stautzenberger College and Bryant & Stratton College, and Regional Vice President at Academy of Court Reporting and Miami-Jacobs Career College, I managed performance and operations across multiple campuses, led compliance efforts, and supported accreditation processes. My background also includes experience as a Compliance and Academic Consultant, where I provided strategic guidance on state registration, accreditation, and operational audits.

Throughout these roles, I have consistently improved operational efficiencies, led successful program launches, and ensured adherence to regulatory standards, bringing a results-driven and compliance-focused approach to each position.

8. How do you think your education and experience will support and form your role as an ACCSC Commissioner and Board Member?

My master's degree in Higher Education, with a specialization in Student Success and Leadership, has provided a strong academic foundation that complements my extensive experience of over 45 years in career education. Throughout my career, I have held diverse roles, from faculty and financial aid regional director to academic dean, campus director, regional director, vice president and executive vice president. This range of positions across both small and large institutions has given me a comprehensive understanding of the unique challenges and complexities these institutions face, including campus operations, student services, financial aid, and compliance. Having worked with schools of varying sizes and program offerings, I am equipped to support ACCSC's commitment to institutional excellence. My background allows me to empathize with the operational realities of member institutions while upholding the high standards necessary for accreditation.

If given the opportunity to serve as a Commissioner and Board Member, I intend to bring my decades of experience to the table to support ACCSC's mission in practical and impactful ways. My goal is to work collaboratively to help institutions of all sizes not only meet compliance standards but also thrive as exemplary environments for learning, personal growth, and community contribution. I look forward to sharing insights that can support ACCSC's continued commitment to high-quality education and positive student outcomes.

9. What motivated you to put forth this nomination to be an ACCSC Commissioner and Board Member?

I have thought about applying for a Commissioner role before, but didn't feel I could dedicate the time needed to truly make a difference for ACCSC. Now, with the experience I've gained, particularly from serving two terms on the Ohio State Board of Career Colleges and Schools, I feel ready and excited to contribute in a way that genuinely helps institutions and students succeed.

Having worked with both large and small schools across a range of programs, I know the unique challenges each type of institution faces. This background equips me to bring a balanced perspective to ACCSC's work. More than anything, this feels like the right moment to give back to the career education community that's been such a central part of my life. It would be an honor to support ACCSC's mission and, if given the opportunity, to contribute in a way that respects the diverse missions and needs of each institution. I'm committed to helping maintain the high standards that uphold the quality of education and to making a meaningful impact on the lives of students, educators, and the communities they serve.

10. What is your general philosophy regarding accreditation?

My philosophy on accreditation centers around its essential role in supporting a school's mission and its students' success. Accreditation isn't just about meeting standards, it's about ensuring that institutions are truly equipped to provide students with meaningful, transformative educational experiences. Accrediting guidelines offer schools a structured framework that aids in building effective operations and in fostering environments where students can thrive.

Compliance is foundational to this process, and I believe it's more than a checklist, it's a commitment to quality, accountability, and improvement. Over the years, I've come to see accreditation as a way for schools to continually evaluate and elevate their performance. The standards set forth are there to make sure that students receive relevant knowledge and access to critical support services, both during their studies and beyond. Ultimately, accreditation serves as a bridge between an institution's goals and the real-world success of its students, which is why I am so passionate about its role in education.

11. Explain how you believe you will have the time to allocate to the significant amount of reading, thinking, and assessment as well as the time to attend all meetings necessary to serve as an ACCSC Commissioner.

In my role as Executive Vice President at Valley College, I manage a wide range of responsibilities that require careful planning, critical analysis, and focused attention. I understand that serving as a Commissioner will involve substantial reading, thoughtful assessment, and active participation in meetings, and I am fully prepared to commit the time required. With a strong, capable team in place at Valley College, I am able to delegate where needed, which will allow me to balance these responsibilities effectively, and I'm confident in my ability to balance these responsibilities. This opportunity is a priority for me, and I'm prepared to make it work alongside my current role.

12. Have you discussed serving as a Commissioner with your employer and does your employer recognize the time necessary to honor the commitment and support your nomination?

Yes, I have discussed this opportunity with Valley College's leadership, and they are fully supportive of my decision to pursue the role of Commissioner. They understand the time commitment involved and are prepared to accommodate my responsibilities to ensure I can fully honor this commitment. Their support reinforces my confidence in taking on this role and making a meaningful contribution to ACCSC.

13. What do you think you can contribute to ACCSC and the membership of schools as an ACCSC Commissioner and Board Member?

As an ACCSC Commissioner and Board Member, I'd bring a thorough, detail-oriented approach to the review and evaluation process. With my background, I'm able to see both the big picture and the finer points in institutional submissions, which helps ensure that decisions are fair, consistent, and aligned with ACCSC's standards. Furthermore, I believe that my experience working across various institutional roles gives me a practical lens to contribute to

policy discussions, interpreting evolving standards, and upholding ACCSC's mission as the educational landscape changes.

I am committed to maintaining the integrity of the accreditation process by focusing on clear, objective assessment that supports ACCSC's mission. My goal is to contribute to a rigorous, yet balanced, review process that respects each institution's unique characteristics while ensuring quality and compliance.

14. Please provide any other information that you believe supports your nomination.

I pride myself on being a strong communicator with an unimpeachable reputation for integrity and honesty, qualities that I believe are essential in any leadership role. Effective communication has been a cornerstone of my success, both as a manager and in working with diverse stakeholders, including students, regulatory bodies, and colleagues. Every interaction, in my view, is an opportunity to foster trust and transparency, and I have dedicated my career to building a reputation grounded in expertise and straightforward, honest communication.

My experience serving on the Ohio State Licensing Board, as well as working closely with other governing agencies and professional associations, has taught me the importance of diplomacy and informed advocacy when collaborating with leadership teams and regulators. I have cultivated a deep understanding of the complex issues faced by institutions today. Higher education is as important as ever and continues to evolve, and I am honored to play a part in that evolution. I believe these skills, along with my experience, would make a valuable contribution to ACCSC's work.

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² ACCSC will request a copy of official transcripts should the Nominating Committee advance your nomination for election or appointment.



Kate Osio
Spartan College of Aeronautics and Technology

I would be honored to be elected for a second term as an ACCSC Commissioner and would like to share why I am passionate about continuing in this role. With over 25 years of experience in education—as an instructor, academic dean, campus leader, regional and group operations leader, and compliance officer—I have developed a profound awareness of the challenges we encounter on a daily basis.

I am committed to ACCSC’s peer-review process. In my role as Commissioner, I have approached school reviews with diligence, a student-centered mindset, and a commitment to supporting schools while ensuring alignment with ACCSC’s Standards of Accreditation.

I believe in the power of collaboration and shared problem-solving to address challenges and foster excellence in education. If re-elected, I am committed to continuing this work, supporting ACCSC’s mission, and helping member schools deliver high-quality education that transforms students’ lives. Thank you for considering my candidacy.



Accrediting Commission of Career Schools and Colleges

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Arlington, Virginia 22201
703.247.4212
703.247.4533 fax
www.accsc.org

CALL FOR NOMINATIONS
ACCSC COMMISSIONER / BOARD MEMBER
Nomination Form–Part I

Nominee Information

Name Kate Osio
Title Chief Compliance Officer
Institution Spartan College of Aeronautics and Technology
Address [REDACTED]
City, State, Zip [REDACTED]
Phone [REDACTED]
E-Mail [REDACTED]
Corporation Name Spartan Education Group, LLC

I am currently a/an (check all that apply):

- Appeals Panel member
- Manager/Executive of an ACCSC-accredited School
- Evaluation Team Member
- Former ACCSC Commissioner
- ACCSC Committee Member
- Former ACCSC Commissioner Applicant/Nominee
- Other – Please specify Current Commissioner through 6/30/24

I attest that I have no affiliation with any school that will be represented by a sitting ACCSC Commissioner as of July 1, 2024, and that all information submitted with this nomination is true and accurate to the best of my knowledge & belief. I also understand that if selected to move forward, I will be subject to a criminal background check by ACCSC.

[REDACTED]

9/19/2024
Date

Please return this form along with the Nomination Form–Part II and a current résumé **no later than October 1, 2024** to Michelle Ragland via e-mail at mragland@accsc.org



Accrediting Commission of Career Schools and Colleges

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www.accsc.org

CALL FOR NOMINATIONS
ACCSC COMMISSIONER / BOARD MEMBER
Nomination Form–Part II

Please provide the following information: **Please see attached responses.**

1. Please list all schools with which you are affiliated.¹

ACCSC-Accredited Institutions	Other Institutions

- Are any of the above-listed institutions currently affiliated with an individual currently serving as an ACCSC Commissioner?
- Since July 1, 2019, have you been affiliated with any ACCSC-accredited institution that has been placed on Probation?
- Since July 1, 2023, have you been affiliated with any ACCSC accredited institution that has been placed on Warning?
- Are any of the above-listed institutions currently operating under a Warning, Show Cause Order, Probation Order, or any other similar status with any accrediting agency or state or federal regulatory agency?
- Please list your education, work experience and background.²
- Please list your management and leadership experience in postsecondary career-oriented institutions.
- How do you think your education and experience will support and form your role as an ACCSC Commissioner and Board Member?
- What motivated you to put forth this nomination to be an ACCSC Commissioner and Board Member?
- What is your general philosophy regarding accreditation?

¹ The Nominating Committee may not process a nomination from a candidate whose school (to include any affiliated school within a group) which would be the source of eligibility to serve as a School Commissioner is, or within the preceding five years has been subject to an ACCSC-issued Probation is or within the preceding 12 months has been subject to and ACCSC-issued Warning (see *Section 1.09.b.iv* of the AACSC *Bylaws*).

² ACCSC will request a copy of official transcripts should the Nominating Committee advance your nomination for election or appointment.

11. Explain how you believe you will have the time to allocate to the significant amount of reading, thinking, and assessment as well as the time to attend all meetings necessary to serve as an ACCSC Commissioner.
12. Have you discussed serving as a Commissioner with your employer and does your employer recognize the time necessary to honor the commitment and support your nomination?
13. What do you think you can contribute to ACCSC and the membership of schools as an ACCSC Commissioner and Board Member?
14. Please provide any other information that you believe supports your nomination.

CALL FOR NOMINATIONS
ACCSC COMMISSIONER / BOARD MEMBER Nomination Form–Part II
for
Kate Osio, Ed.D.

1. Please list all schools with which you are affiliated.

ACCSC Accredited:

- a. Spartan College of Aeronautics and Technology, Tulsa, OK
- b. Spartan College of Aeronautics and Technology, Broomfield, CO

Other:

- a. Spartan College of Aeronautics and Technology, Inglewood, CA (COE Accredited)
- b. Spartan College of Aeronautics and Technology, Riverside, CA (COE Accredited)

2. Are any of the above-listed institutions currently affiliated with an individual currently serving as an ACCSC Commissioner?

I am the only person from these schools currently serving as an ACCSC Commissioner.

3. Since July 1, 2019, have you been affiliated with any ACCSC-accredited institution that has been placed on Probation?

I have not been affiliated with any ACCSC-accredited institution that has been placed on probation.

4. Since July 1, 2023, have you been affiliated with any ACCSC accredited institution that has been placed on Warning?

I have not been affiliated with any ACCSC-accredited institution that has been placed on warning.

5. Are any of the above-listed institutions currently operating under a Warning, Show Cause Order, Probation Order, or any other similar status with any accrediting agency or state or federal regulatory agency?

None of the institutions listed above are operating under a Warning, Show Cause Order, Probation Order, or any similar status with any accrediting, state, or federal regulatory agency. All campuses are operating under HCM1 status with the U.S. Department of Education, and the required letter of credit is up to date.

6. Please list your education, work experience and background.

Education: Bachelor's Degree in Psychology, Master's Degree in Organizational Behavior, Doctorate in Organizational Leadership, Emphasis Education

Work Experience and Background: I began working in higher education as a Psychology, Sociology, and Ethics instructor to Aviation Mechanics for a private junior college in California. I

was quickly promoted to the role of Academic Dean for the same college, where I oversaw business, criminal justice, medical, dental, trades, and industrial programs. Over my twenty-five years working in post-secondary education, I've also served in roles that include Campus President, Regional & Group Vice President of Operations, Chief Operations Officer, and my current role of Chief Compliance Officer for Spartan College of Aeronautics and Technology. I have led and partnered with ACCSC accredited institutions since 2005. I am currently serving as an ACCSC School Commissioner through June 30, 2024, and I have served as an ACCSC volunteer in various capacities since 2007.

7. Please list your management and leadership experience in postsecondary career-oriented institutions.

I have served in roles for postsecondary career-oriented institutions that include Academic Dean, Campus President, Regional & Group Vice President of Operations, Chief Operations Officer, and my current role of Chief Compliance Officer for Spartan College of Aeronautics and Technology.

8. How do you think your education and experience will support and form your role as an ACCSC Commissioner and Board Member?

For over two decades, I have dedicated my personal academic achievements, as well as my career to helping students and employees of postsecondary career-oriented schools. I believe strongly in the mission of these schools. I continue to look for ways to positively impact the sector through my active participation in accreditation of schools by volunteering for ACCSC. I believe that we can have either a positive or negative impact on everything we do and everyone we meet. There are no neutral impacts; therefore, I strive to be someone who positively impacts students, employees, schools, families, and communities through my career, career related volunteerism, and community volunteerism. As a Commissioner and Board Member, I am honored to participate in helping and supporting the efforts of ACCSC member schools.

9. What motivated you to put forth this nomination to be an ACCSC Commissioner and Board Member?

Over the years, my active participation in ACCSC has deepened my understanding of the challenges faced by member schools, while enhancing my own skills in institutional oversight and quality assurance. I am passionate about the collaborative peer review process for ensuring quality at member schools, including my own. I enjoy helping schools and the Commission by providing feedback on and support of the accreditation process. I have been actively involved with ACCSC for many years. I feel that my time as a commissioner affords me the opportunity to offer my support to ACCSC member schools, while continuing my own professional development gained through volunteering.

10. What is your general philosophy regarding accreditation?

Accreditation ensures that schools continuously evaluate and improve to meet students' needs, while providing third-party validation of institutional quality. It is a voluntary process that demonstrates a school's dedication to its mission, the success of its students, and its service to the community and employers. Accreditation offers an opportunity for colleges to showcase that their graduates have acquired the necessary career-oriented skills, knowledge, competencies, and behaviors directly from the training provided.

11. Explain how you believe you will have the time to allocate to the significant amount of reading, thinking, and assessment as well as the time to attend all meetings necessary to serve as an ACCSC Commissioner.

Having been a School Commissioner for the past few years, I fully understand the time commitment required to read, assess, and discuss school submissions. I believe that while the time commitment is substantial, my participation is valuable to both the accreditation process and to my own professional development. Volunteers and the time commitment they make are crucial to the accreditation process. We all have busy lives, and the past few years have been particularly difficult for everyone due to the pandemic, but with the support of my employer, I will ensure that time is set aside to devote the necessary time and effort.

12. Have you discussed serving as a Commissioner with your employer and does your employer recognize the time necessary to honor the commitment and support your nomination?

My employer has been supportive of the time I've devoted to ACCSC as a School Commissioner over the past few years. I have discussed running for re-election with my employer. Spartan College leaders understand, value, and encourage participation in accreditation activities. While time away from work and home is never easy, their support provides me with the assurance that together, we will manage and balance my work commitments with my volunteer activities as a team.

13. What do you think you can contribute to ACCSC and the membership of schools as an ACCSC Commissioner and Board Member?

I can contribute a point of view that considers my dedication to student success and my years working in schools, as well as my years participating as an ACCSC volunteer. I am committed to reviewing school materials and situations thoroughly and thoughtfully to provide feedback and actions that are student-centered and in accordance with ACCSC Standards of Accreditation while balancing school operational differences. No two schools function the same. It's up to all volunteers to keep an open mind while providing a helping hand.

14. Please provide any other information that you believe supports your nomination.

I am committed to student success and the success of employees and schools, but not just students, employees, and schools within the Spartan system. I am committed to helping throughout our sector. I was honored to receive the Outstanding Volunteer award at ACCSC's 2019 Professional Development Conference. When I was called and told that I would be receiving the award, I thought back to a time when I was too fearful to volunteer. I was afraid

that I didn't know enough or wasn't experienced enough to volunteer to help other schools. Now, many years later, I can say that volunteering for ACCSC is a team effort. Working together with ACCSC leaders and staff members, as well as the Commissioners and other volunteers, we are all poised to make a difference in the lives of everyone in our sector, as well as every person they reach every day. I would be honored to serve as a commissioner for another term if elected.

Professional Vita
of
Kate Osio, Ed.D.



Kate Osio, Ed.D.

OBJECTIVE

To leverage my experience in compliance, accreditation, and educational leadership by volunteering for the Accrediting Commission of Career Schools and Colleges (ACCSC), with a commitment to enhancing educational standards and supporting institutional excellence.

EDUCATION

- 2007 University of La Verne, La Verne, California
Doctorate in Organizational Leadership, Emphasis Education
- 1999 California School of Professional Psychology, Fresno, California
Master's Degree in Organizational Behavior
- 1996 California State University, Stanislaus, Turlock, California
Bachelor's Degree in Psychology

PROFESSIONAL EXPERIENCE SUMMARY

Seasoned professional with extensive experience in compliance, accreditation, and regulatory affairs across more than thirty states and various organizations (WASC, ACCSC, ACICS, COE, JRCERT, BON, ADA, ABHES). Proven leadership in operations, academic administration, and regulatory compliance within higher education.

PROFESSIONAL EXPERIENCE

February 2015 to Present

Spartan College of Aeronautics and Technology, Chicago, IL

Chief Compliance Officer

Responsible for ensuring that all locations comply with internal policies and the policies of outside accreditation and state agencies that oversee the schools such as: The Accrediting Commission of Career Schools and Colleges (ACCSC), The Council on Occupational Education (COE), and over thirty states. Other responsibilities include:

- Coordinate with campuses to complete accreditation applications and other related documents for compliance, annual renewals, new program applications, and respond to reports and requests for information.
- Maintain positive relationships with regulators and accreditors through participation in committees, team leader visits, association activities and meetings, etc.
- Ensure compliance, together with the licensing coordinator, with the ever-changing and vastly different state regulations and requirements and ensure timely submission of renewals, catalog and enrollment agreement changes, new program applications, etc.
- Review and edit catalogs, supplements, and enrollment agreements for compliance with state regulations and accreditation requirements and submit changes to appropriate regulators.
- Compile updates for the Regulatory Committee of the Board of Directors.
- Oversee the Americans with Disabilities accommodations approval process.
- Develop and provide Compliance Training and update as needed.

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- Coordinated compliance with International Traffic and Arms Regulations (military training) under the Department of State and Export Administration Regulations (non-military) under the Department of Commerce (ITAR/EAR) when previously required.
- Coordinated compliance with The Foreign Corrupt Practices Act of 1977 (FCPA) when previously required.

October 2014 - February 2015

Kaplan Higher Education, Beaumont, Texas

Interim Executive Director

Responsible for the daily operations of a Kaplan College campus while Kaplan searched for a permanent replacement. Worked through the school leadership team members, faculty, and staff to ensure that day-to-day general management of the College was executed in adherence to policies and procedures. Responsible for meeting quarterly, annual, and strategic business plans for both the revenues derived from new and continuing students as well as for the School's overall expenses and the attainment of operating income. Consulted closely with management and functional leaders of Kaplan Higher Education to ensure that corporate initiatives were implemented and managed appropriately.

January 2014 - August 2014

College of Healthcare Professions, Ft. Worth, Texas

Chief Operating Officer

Responsible for the general operations of six ground campuses within the College of Healthcare Professions (CHCP). Working through the school Presidents, ensured that day-to-day general management was executed in adherence to policies and procedures. Responsible for meeting quarterly, annual, and strategic business plans for both the revenues derived from new and continuing students as well as for the schools' overall expenses and the attainment of operating income. Consulted closely with senior leadership and corporate functional leaders to ensure that initiatives were implemented and managed appropriately. Other responsibilities included:

- Approved quarterly, annual, and long-range business plans for each school and submitted for review and approval.
- Achieved fiscal and operating objectives, as well as develop the strategic objectives for the schools.
- Worked with the functional specialists to ensure that school staffing is appropriate for maximum efficiency and school goal attainment, specifically, campus executive team members and presidential positions.
- Assisted in the achievement of new student recruitment goals.
- Assisted in the achievement of student persistence and employment rate goals.
- Ensured that human resources are managed and developed; Achieve succession planning and management development targets.
- Ensured that federal, state, accreditation, financial aid standards and regulations, and system rules standards are met.
- Collaborated with functional leadership to allocate resources and maintain an understanding of critical issues and solutions.

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March 2010 – May 2013

Brown Mackie Colleges, Ft. Worth, Texas

Group Vice President of Operations

Responsible for the general management of ten schools within Brown Mackie Colleges (BMC). Working through the school Presidents, ensured that day-to-day general management of assigned BMC schools was executed in adherence to policies and procedures. Responsible for meeting quarterly, annual, and strategic business plans for both the revenues derived from new and continuing students as well as for the schools' overall expenses and the attainment of operating income. Consulted closely with management and functional leaders of Education Management LLC to ensure that corporate initiatives were implemented and managed appropriately. Other responsibilities included:

- Approved quarterly, annual, and long-range business plans for each assigned school and submitted for review and approval.
- Achieved fiscal and operating objectives, as well as developed the strategic objectives for the group.
- Worked with the functional specialists to ensure that school staffing was appropriate for maximum efficiency and school goal attainment, specifically, campus executive team members and presidential positions.
- Managed the overall integration of acquired schools, the start-up of new schools, including shared services locations serving as the host school.
- Assisted in the achievement of the region's new student recruitment goals.
- Assisted in the achievement of the region's student persistence and employment rate goals.
- Ensured that human resources were managed and developed; Achieved succession planning and management development targets.
- Ensured that federal, state, accreditation, financial aid standards and regulations, and system rules standards were met.
- Collaborated with functional leadership to allocate resources and maintain an understanding of critical issues and solutions.

November 2007- March 2010

Kaplan Higher Education, Ft. Worth, Texas

Regional Vice President of Operations

Responsible for the general management of eight schools within Kaplan Higher Education Corporation (KHEC). Worked through the school Presidents, ensured that day-to-day general management of assigned KHEC schools was executed in adherence to policies and procedures. Responsible for meeting quarterly, annual, and strategic business plans for both the revenues derived from new and continuing students as well as for the schools' overall expenses and the attainment of operating income. Consulted closely with management and functional leaders of Kaplan Higher Education and Kaplan Inc. to ensure that corporate initiatives were implemented and managed appropriately.

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February 2005 – November 2007

Kaplan Higher Education, Fresno, California

Executive Director

Responsible for the daily operations of the Kaplan College (formerly Maric College) start-up campus in Fresno, California. Worked through the school leadership team members, faculty, and staff, ensured that day-to-day general management of the College was executed in adherence to policies and procedures. Responsible for meeting quarterly, annual, and strategic business plans for both the revenues derived from new and continuing students as well as for the school's overall expenses and the attainment of operating income. Consulted closely with management and functional leaders of Kaplan Higher Education and Kaplan Inc. to ensure that corporate initiatives were implemented and managed appropriately.

August 1999 – February 2005

San Joaquin Valley College, Fresno, California

Academic Dean

Responsible for the academic experience through seventy-five full-time faculty and approximately the same number of adjunct faculty. Implemented new teacher training programs, assisted with the implementation of a new student mentoring program, coordinated two graduation ceremonies per year, developed tracking systems for scheduling, and developed a collaborative working relationship between staff, faculty, and administrators by holding monthly gatherings to discuss student success, student services, and classroom strategies. Other responsibilities included:

- Provided leadership for instructional programs that supported student learning and promoted persistence to graduation.
- Worked collaboratively with the Dean of Students to develop and offer student services that supported students academically and personally.
- Planned, organized, and administered instructional programs and learning resources.
- Recruited, interviewed, hired, and trained all new faculty.
- Coordinated faculty teaching schedules, tutoring schedules, room assignments, and related activities based on student enrollment.
- Monitored exempt and non-exempt instructors, ensured compliance with wage and hour laws and company policies.
- Collaboratively worked to remediate instructor work performance deficiencies.
- Maintained substitution contacts and listings (combined active and inactive/substitute teaching staff of over 100).
- Performed walk around management and viewing of all class sessions.
- Supervised Program Directors and approximately sixty-five active faculty members.
- Conducted faculty evaluations and provided training.
- Coordinated textbook review and revisions.
- Facilitated faculty meetings, advisory board meetings, accreditation meetings, and program review meetings.
- Developed annual budget recommendations.
- Acted as the liaison between faculty and the Corporate Directors.
- Acted as mediator in problems involving students and faculty.

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May to August 1999	San Joaquin Valley College, Fresno, California <i>Instructor: Psychology, Sociology, and Humanities Courses</i>
1997 - 1999	Household Finance Corporation , Fresno, California <i>Retention Specialist and Senior Account Executive</i>
1994 - 1997	K&S Auto Sales, Ceres, California <i>Director of Finance</i>

ACCSC EXPERIENCE

ACCSC Volunteer (2007 - Present)

- School Commissioner (2021-present)
 - Progress Committee (Chair 2022-2025)
 - Internal Review Committee
 - External Review Committee
 - Human Resources Committee (Chair 2022-2025)
 - Standards Committee
 - Member Services Committee
 - Students First Committee
- Team Leader
- Nominating Committee
- Progress Committee
- Professional Development Conference Speaker
- Award recipient: Outstanding Volunteer - 2019

OTHER RELATIVE EXPERIENCE

- Compliance Corner: Interview with Compliance Officer, Dr. Kate Osio - 2018
<http://nortonnorris.digital-enews.com/2018/winter/pages/article2.html#more>
- Visiting Team Member, Council on Occupational Education (COE) - 2021 to present